

**CHESS SPONSORED CLIENTS OFF MARKET TRANSFER Form**

**For non-Market Transactions**

<b>1. Full Name of Security/Stock</b>									
<b>2. Full Description of Securities</b>	CLASS:	If not fully paid, paid to:							
<b>3. Quantity</b>	WORDS:	FIGURES:							
<b>4. Price</b>	<input type="checkbox"/> Use previous closing price	\$AUD: <input type="text"/>	or specific price						
<b>5. Full Name(s) of Seller(s) [Transferor(s)]</b>	Surname(s) / Company Name: <input type="text"/>								
	Mr/Mrs/Ms/Miss:	<input type="text"/>	Given Name(s): <input type="text"/>						
	A/C Designation (if required):	<input type="text"/>							
<small>PLEASE USE BLOCK LETTERS</small>									
<b>6. Full Postal Address of Seller(s) [Transferor(s)]</b>	<input type="text"/>								
	<input type="text"/>	State <input type="text"/>	Postcode <input type="text"/>						
<b>7. PID or Broker Name</b>	<b>8. SRN or HIN</b>	<b>9. Suncorp Share Trade A/C (Optional)</b>							
<b>10. Contact Details (Seller)</b>	Work	Mobile	Email						
	<input type="text"/>	<input type="text"/>	<input type="text"/>						
<b>11. Consideration</b>	\$AUD: <input type="text"/>	<b>12. Date of Purchase</b> / / 20							
<b>13. Full Name(s) of Buyer(s) [Transferee(s)]</b>	Surname(s) / Company Name: <input type="text"/>								
	Mr/Mrs/Ms/Miss:	<input type="text"/>	Given Name(s): <input type="text"/>						
	A/C Designation (if required):	<input type="text"/>							
<small>PLEASE USE BLOCK LETTERS</small>									
<b>14. Full Postal Address of Buyer(s) [Transferee(s)]</b>	<input type="text"/>								
	<input type="text"/>	State <input type="text"/>	Postcode <input type="text"/>						
<b>15. PID or Broker Name</b>	<b>16. SRN or HIN</b>	<b>17. Suncorp Share Trade A/C (Optional)</b>							
<b>18. Contact Details (Buyer)</b>	Work	Mobile	Email						
	<input type="text"/>	<input type="text"/>	<input type="text"/>						
<small>I/We the registered holder(s) and undersigned Seller(s) for the above consideration do hereby transfer to the above name(s) hereinafter called the Buyer(s) the securities as specified above standing in my/our name(s) in the books of the above named Company, subject to the several conditions on which I/we held the same at the time of signing hereof and I/we the Buyer(s) do hereby agree to accept the said securities to the same conditions. I/We have not received any notice of revocation of the Power of Attorney by death of the grantor or otherwise, under which this transfer is signed.</small>									
<b>19. Seller(s) [Transferor(s)] Sign Here &gt;</b>	<input type="text"/>	<b>Company Use Only</b>							
	<input type="text"/>								
	<input type="text"/>								
<b>20. Date Signed (Seller)</b>	/ / 20	<table border="1"> <tr> <td>Sole Director</td> <td rowspan="3"><b>Company Seal</b></td> </tr> <tr> <td>Director/Secretary</td> </tr> <tr> <td>Director/Secretary</td> </tr> <tr> <td colspan="2"><small>PLEASE CIRCLE</small></td> </tr> </table>		Sole Director	<b>Company Seal</b>	Director/Secretary	Director/Secretary	<small>PLEASE CIRCLE</small>	
Sole Director	<b>Company Seal</b>								
Director/Secretary									
Director/Secretary									
<small>PLEASE CIRCLE</small>									
<b>21. Buyer(s) [Transferee(s)] Sign Here &gt;</b>	<input type="text"/>	<table border="1"> <tr> <td>Sole Director</td> <td rowspan="3"><b>Company Seal</b></td> </tr> <tr> <td>Director/Secretary</td> </tr> <tr> <td>Director/Secretary</td> </tr> <tr> <td colspan="2"><small>PLEASE CIRCLE</small></td> </tr> </table>		Sole Director	<b>Company Seal</b>	Director/Secretary	Director/Secretary	<small>PLEASE CIRCLE</small>	
	Sole Director			<b>Company Seal</b>					
	Director/Secretary								
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<small>PLEASE CIRCLE</small>									
<input type="text"/>									
<b>22. Date Signed (Buyer)</b>	/ / 20								

Please have any changes made initialled by all parties. Any use of whiteout renders form invalid.

Your payment options are:  Direct Debit from your WCMA Account OR  Cheque

Forms can be FAXED to 02 8915 9484 or POSTED to GPO Box 4490 Sydney NSW 2001

Suncorp Share Trade +

sharetrade.com.au

1300 156 299

\*Suncorp Share Trade is a service provided by CMC Markets Stockbroking Limited (ABN 69 081 002 851 AFSL No. 246381, a Participant of the ASX Group) ("CMC Markets Stockbroking") at the request of Suncorp-Metway Ltd (ABN 66 010 831 722, AFSL 229882) ("Suncorp"). For a copy of the terms and conditions relating to the Suncorp Share Trade service and the Financial Services Guides for CMC Markets Stockbroking or Suncorp (or other relevant disclosure documents), contact us on 1300 156 299 or via email at info@sharetrade.com.au. Neither CMC Markets Stockbroking nor Suncorp are representatives of each other. To the extent permitted by law, Suncorp will not guarantee or otherwise support CMC Markets Stockbroking's obligations under the contracts or agreements connected with the Suncorp Share Trade service

To complete this form we require that you provide us with an appropriate form of identification. The ID requirements are; an original certified copy\* of **TWO ITEMS from the list below with at least ONE item from category A**. We cannot accept a fax of a certified copy.

### CATEGORY A

- Current **Photographic Driver's License**
- Current **Australian Passport** (or one which has expired within the last 2 years)
- Current **Foreign Passport** or similar travel document also containing your signature issued by a government, the UN or agency of the UN.
- Current **Proof of age card** issued by an Australian State/Territory (including 18+ Cards)

### CATEGORY B

- Current **Driver's License** (without photo)
- **Birth Certificate/Extract** (Australian)
- **Citizenship Certificate** (Australian)
- A **notice issued by the Australian Taxation Office** within the last twelve months recording a debt payable to or by you under a Commonwealth taxation law (eg Tax Assessment Notice)
- A **utilities notice issued within the last 3 months by a local government or utilities provider** (eg. rates, electricity, telephone) which records the provision of services to you at your residential address.
- Current **Medicare card**
- Current **Australian financial institution debit or credit card**

\***Certified copy:** means a document that has been certified as a true copy of an original document by one of the following persons:

- A Justice of the Peace
- An officer with two or more continuous years of service with one or more financial institution
- A person enrolled on the roll of the Supreme Court of a State or Territory, or the High Court, as a legal practitioner;
- An officer with, or authorised representative of, a holder of an Australian financial services licence, having two or more continuous years of service with one or more licensees
- A police officer
- A judge
- A magistrate
- A CEO of a Commonwealth court
- A registrar or deputy registrar of a court
- An agent of Australia Post in charge of supplying postal services
- A permanent employee of Australia Post (for at least two years) employed in an office
- A finance company officer with two or more continuous years of service with one or more finance companies
- A member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with two or more years of continuous membership

In order for your ID to be accepted, it must be certified and the certifier is to state that the document is a certified copy of an original and then provide their details, such as: name, address, phone number and under what category of "certifier" they fall. We cannot accept a fax of a certified copy.

If you are unable to meet these ID requirements, please see our website at [sharetrade.com.au](http://sharetrade.com.au)  
Alternatively, you can call our Client Services team on 1300 156 299